

WITHDRAWAL FORM



First Name	
Last Name	
Student ID Number	
Phone	
Email	
Address	
City	
Province	
Postal Code	

Program of Study:

- ☐ Pharmacy Assistant
 ☐ Unit Clerk & Medical Office Assistant
 ☐ Accounting & Payroll
☐ Business Administration
 ☐ Community Support Worker
 ☐ Early Learning & Child Care

Reasons For Withdrawal (Please Select All That Apply)

ACADEMIC REASONS <input type="radio"/> Program does not meet expectations <input type="radio"/> Struggling academically <input type="radio"/> Transferring to another post-secondary <input type="radio"/> Conflict with instructor or support staff <input type="radio"/> Other academic (please specify):	PERSONAL REASONS <input type="radio"/> Physical health <input type="radio"/> Family distress <input type="radio"/> Mental health or loss of motivation <input type="radio"/> Travelling <input type="radio"/> Other personal (please specify):
EMPLOYMENT REASONS <input type="radio"/> Found employment (not related to studies) <input type="radio"/> Found employment (related to studies) <input type="radio"/> Seeking employment <input type="radio"/> Other employment (please specify):	FINANCIAL REASONS <input type="radio"/> Insufficient student loans or financial assistance <input type="radio"/> Financial assistance delayed <input type="radio"/> Unexpected financial pressures <input type="radio"/> Other financial (please specify):
INITIAL _____	I understand that if I am withdrawing from the College after the 4th day of scheduled classes, I must pay an appropriate percentage of my tuition fees.
_____	I understand that overdue accounts may be sent to a collection agency if appropriate arrangements for payment have not been made.
_____	I understand that if I am a recipient of provincial or federal student loans, any refund due to me may be sent to appropriate government agencies, including the National Student Loan Service Centre to repay a portion of my student loans

Signature: _____ Date: _____

FOR OFFICE USE ONLY

Advisor Signature: _____ Processing Date: _____